



**Application for Internship  
City of Brook Park, OH  
Edward A. Orcutt, Mayor**



Charles Rednour, Commissioner, Human Resources

15111 Maple Road Brook Park, OH 44142 216-433-1300 Fax 216-433-1511

The City of Brook Park is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

**TODAY'S DATE:**

**PERSONAL DATA:**

**Name**

*Last*

*First*

*Middle*

**Address**

*Number & Street*

*City*

*State*

*Zip Code*

**Student Number** \_\_\_\_\_

**Date Available** \_\_\_\_\_ **Phone Number ( \_\_\_\_\_ )** \_\_\_\_\_

**Email:** \_\_\_\_\_

Are you over 18 years old?  Yes  No

Are you legally eligible for employment in the United States?  Yes  No

*(If offered employment, you will be required to provide documentation to verify eligibility.)*

**EDUCATION:** Please complete the following:

**College and/or University:**

**Declared Major:**

**Declared Minor:**

**Number of Credit Hours Completed at Start of Semester:**

**Grade Point Average at the Start of Semester:**

**Name of Faculty Advisor:**

Have you ever been employed in any facility of the City of Brook Park?  Yes  No

**If so, please state position held, location and dates of employment:**

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above internship application are true and complete to the best of my knowledge and authorize the City of Brook Park to verify their accuracy and to obtain reference information on my college / university performance. I hereby release the City of Brook Park from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having a decision based on such information. I understand that, if accepted for internship, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal / removal. I understand that should an internship offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of internship of the the City of Brook Park. However, I further understand that neither the policies, rules, regulations of the City of Brook Park or anything said during the selection process shall be deemed to constitute the terms of an implied employment contract. I understand that there is no implied job offer or employment at any point during or at the conclusion of the internship. Either the Intern or the City can terminate the internship at any time with or without notice or cause.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_