

Title: Intern

Organization: The Ohio Public Banking Coalition is a new 501(c)(4) building robust outreach programs and embarking on political advocacy with the goal of promoting public banking and other public finance policy in Ohio and beyond.

Job Description: We are looking for interns to support each of our operating committees: Finance, Outreach, Politics, and Communications. This is a great opportunity for individuals to experience growing a new organization. Candidates should be self-motivated and comfortable working with limited direction – we are a lean team and will be learning right alongside you! Candidates will ideally have some educational background or professional experience in the areas of nonprofit management, legislative advocacy, electoral politics, communications, or related industry. However, all parties who demonstrate interest, enthusiasm, and willingness to learn and work hard will be considered. Internships are currently unpaid, but the organization will cap the hours interns may work to ten per week so as to be respectful of their time and labor. Internships are expected to last six months, with extensions available depending on mutual interest. Preference will be given to current Ohio residents, but all interested parties should apply.

- Outreach: OPBC plans to conduct extensive outreach to build a statewide coalition. One of our top priorities is creating partnerships with student organizations around the state such that they conduct fieldwork for us to increase awareness of public banking. We also hope to partner with other groups in alignment with our mission. Outreach interns will assist the committee in drafting solicitation materials, creating an outreach strategy for the organization, reaching out to organizations, managing partnerships as they are created, and drafting internal documents as needed.
- Communications: OPBC hopes to increase its online presence to solicit donations and members and generally increase awareness of public banking. One of our priorities is highlighting stories of Ohioans who have been adversely affected by traditional financial institutions. Comms interns will assist the committee in drafting an internal guide for our public communications, develop strategies to efficiently manage online communications and social media posts, solicit media opportunities for the group, and generate and implement innovative educational online campaigns.
- Politics: OPBC is not yet conducting political advocacy, but has a few things to take care of in preparation for this work. Politics interns will assist the committee in creating internal documents and databases, making initial communications with political offices, and developing a robust advocacy strategy.
- Finance: OPBC always has many administrative matters to address. Finance interns will assist the committee in many of these, including conducting outreach to find a CPA to join our board of directors, investigating and pursuing fiscal sponsorship for the

organization, building our internship program, developing a short and long term fundraising strategy, building internal fundraising databases, and more.

Start Date: January 2023

End Date: Negotiable.

Location: Remote.

Contact/Application Information: Interested parties should email [ohiopublicbanking@gmail.com](mailto:ohiopublicbanking@gmail.com), copying [gpminocha@gmail.com](mailto:gpminocha@gmail.com), with a resume and a brief statement which committee(s) they would be interested in working with and why.