

## PETITION FOR READMISSION

**Directions to the student:** Meet with an academic advisor or program director in the college to which you are seeking readmission to discuss readmission criteria and devise an academic plan for completing your degree requirements. Prepare a typed statement that clearly articulates your academic goals, why you believe you should be readmitted, and your academic plan for returning to good standing and completing your degree requirements. *Submit this petition to your advisor or program director for a recommendation at least 30 days prior to the semester in which you are seeking readmission. You will be notified via email of the decision.*

### CONTACT INFORMATION:

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

CSU ID: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

### ACADEMIC INFORMATION:

Proposed Term of Readmission:  Fall Semester \_\_\_\_\_  Spring Semester \_\_\_\_\_  Summer Term \_\_\_\_\_

Proposed Major/Program: \_\_\_\_\_ Anticipated graduation date: \_\_\_\_\_

I have not attended another college or university since my dismissal/suspension from Cleveland State University.

I have attended another college or university since my dismissal/suspension from Cleveland State University.\*

*\*If you have attended another college or university, official transcripts from those schools must be submitted before a final decision can be made. If you are currently taking courses at another school, please provide a copy of your schedule in addition to your transcript.*

Transcripts from all previous schools have been sent to CSU.

### REQUIRED:

Cleveland State University believes students are more than their record. We are dedicated to providing an inclusive pathway to higher education and successful re-entry for the formerly incarcerated. The university will fairly consider all applicants regardless of previous charges or convictions. Responses to these questions are kept confidential.

Have you ever pled guilty or been convicted of a criminal offense (excluding offenses that would be classified under Ohio law as Minor Misdemeanors such as most traffic offenses, disorderly conduct, possession of drug paraphernalia, etc.) or have charges pending against you?  YES  NO

Have you ever been dismissed, suspended, expelled, placed on probation, or otherwise involuntarily separated from any other college, university, or high school, or withdrawn to avoid such involuntary separation for a NON-ACADEMIC reason?  YES  NO

*If you answer YES to either question, please submit a separate statement regarding your case (e.g. date the incident/s occurred, judicial decisions/outcomes, status of probationary period, details and circumstances) IN ADDITION TO your readmission statement and completed Petition for Readmission form.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*With my signature, I authorize the Petitions Committee to review any pertinent academic records.*

**PROGRAM DIRECTOR RECOMMENDATION:** I support \_\_\_\_\_/ I do not support \_\_\_\_\_ this petition.

---

**Program Director Name**

**Signature**

**Date**

***Program Director Comments*** (may also be submitted via email to [levinstudents@csuohio.edu](mailto:levinstudents@csuohio.edu)):

---

---

---

---

---

**ADVISOR RECOMMENDATION** (optional for graduate petitions):

I support \_\_\_\_\_/ I do not support \_\_\_\_\_ this petition.

---

**Academic Advisor Name**

**Signature**

**Date**

***Advisor Comments:***

---

---

---

---

---

Complete petitions and supplemental materials may be submitted via email to [levinstudents@csuohio.edu](mailto:levinstudents@csuohio.edu).